

# Computing 2012

Two courses will be offered in 2012:

- Graphics and Web Design - 18 weeks, 8 February-8 June
- Computing - 26 weeks, 20 June-14 December

## Tutor:

Mary Ann Tait will be the primary tutor for these training programmes.

## Some things you will learn

### Graphics and Web Design:

- An understanding of the different image formats and resolutions available
- Digitising images
- Create, edit and manipulate computer graphics
- How to build a webpage using XHTML mark-up language and CSS (cascading style sheets)
- Use of a web-authoring programme
- Uploading and maintaining websites

### Computing:

- Basic computer theory
- Hardware maintenance
- Operation of computer peripherals
- Email and internet operation
- File management
- Keyboarding skills
- Spreadsheets
- Multimedia presentations
- Desktop Publishing
- Creation and operation of databases



## Qualifications:

These courses will include a range of NZQA unit standards at Levels 1, 2 and 3. The Computing course includes the qualification:

- National Certificate in Computing ~ Level 2

Numbers for both courses are limited  
so enrol now for 2012

# Youth Guarantee Programme



Your chance, Your life

- It is free.
- You can join at any time if there is a space available.
- It is a year long course.
- It is participation learning in social contexts.
- You will have support and knowledge to decide on and plan your own future pathways.
- It is working towards NZQA qualifications.
- There are some rules and some bits of the course will be compulsory.
- There will be an opportunity to do some work experience and to develop your work skills.
- There are Arts, Crafts and Outdoors electives.
- You will learn the English and Maths skills you need to be a success in life.
- Transition to paid work in Golden Bay.
- Learn about further education and training and be supported to get there.



## Qualifications:

Gain credits towards:

- National Certificate in Educational Achievement ~ Levels 1 and 2
- National Certificate in Employment Skills
- National Certificate in Computing ~ Level 2

## Work-Based Training

Work Based Training is full-time on the job training. It is designed to extend people's skills and abilities, give them experience in the workplace, and position them to take up employment opportunities in their chosen field.

## Qualifications:

Work-related NZQA Unit Standards



## Golden Bay Workcentre

84 Commercial Street  
Takaka  
Golden Bay

Phone: (03) 525 8099

Website: [www.gbworkcentre.org.nz](http://www.gbworkcentre.org.nz)



## Courses for 2012

These courses will fill fast!

For more information contact:

Alli Gardener

see above; Email: [alli@gbwct.org.nz](mailto:alli@gbwct.org.nz)

or contact your

Work & Income Case Manager



## Arts and Crafts Courses 2012

Foundation Studies in Visual Arts  
With a focus on drawing and painting



This course runs for a total of 20 weeks—two opportunities offered in 2012.

People working in visual arts and design jobs produce artworks and craft in a number of different mediums and can work in a range of areas: producing artwork such as prints, carvings, paintings, textiles and pottery, cartoon art and illustration, sign writing, creating art or design for books or magazines, creating images or animation for film or television.

### Harakeke

**Tutors:** Sarah Hornibrooke

**You will learn:** working with Harakeke and other natural materials. You will work with a range of materials to learn about design, form, shape and the creative process from harvest to the final product. Covers unit standards up to Level 2 NZQA.

### Computing

**Tutors** Brian Weston

**You will learn:** digital design using a variety of programmes up to Level 2 NZQA.

### Goal Setting

Planning your future direction and learning some time management techniques. Up to Level 2 NZQA unit standards.

**Qualifications:** *You will have the opportunity to gain NZQA credits in the fields of:*

- Raranga (Weaving) Levels 1 and 2
- Computing Levels 1 and 2
- Visual Arts & Practical Arts to Level 2

### Visual Arts

**Tutor:** Jason Welsford

**You will learn:** to use drawing as a central means for generating, clarifying and resolving ideas for painting. Up to Level 2 NZQA.

### Craft Design

**Tutor:** Jason Welsford and local craftspeople.

**You will learn:** the elements of design and apply them to practical work in the craft studio. Up to Level 2 NZQA.

Numbers for both courses are limited  
so enrol now for 2012

**Course Dates:**

- Course 1: 30 Jan-29 June 2012
- Course 2: 16 July-14 Dec 2012

**Hours:** 9am-3.30pm daily with a half-hour break for lunch.

## Land Based Skills Practical Horticulture



This course will run for 21 weeks.  
16 July-30 November 2012

**Tutors:**

The primary tutor on this course will be Peter Finlayson. Guest tutors will also present specialised programmes and content.

**Some things you will learn:**

- ⚙ Basic general gardening skills
- ⚙ Soil preparation, composting and planting techniques.
- ⚙ Propagation by seed, cuttings and division.
- ⚙ Pruning trees and shrubs.
- ⚙ Plant identification.
- ⚙ Landscape development.
- ⚙ Maintaining fruit and amenity trees..
- ⚙ Knowledge of organic growing.
- ⚙ Working together for a better future.
- ⚙ Environmental awareness.
- ⚙ Cooking from the garden



**Qualifications:**

*This course will include:*

- NZQA Unit Standards (Levels 1 and 2)
- National Certificate in Horticulture Level 2 (Foundation)

